



OFFICE OF JACKSON COUNTY COMMISSIONERS
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Paul Haller
Commissioner

Jon Hensler
President

Donnie Willis
Vice President

REQUEST FOR PROPOSALS

Multi-county jail feasibility study

May 2, 2025

1. Introduction

Jackson County, Ohio, in coordination with potential partnering counties, is seeking proposals from qualified firms or consultants to conduct a comprehensive feasibility study of two potential sites located within Jackson County. The goal of this study is to determine the most suitable site for the development of a new multi-county jail facility.

2. Background

The parties involved are in the early stages of planning a regional/multi-county correctional facility to serve multiple jurisdictions. A critical early step is selecting the most feasible and appropriate location, based on a range of logistical, environmental, infrastructural, financial, and community factors.

3. Scope of Work

The selected consultant will be expected to:

- Conduct an in-depth analysis of the proposed sites
- Evaluate each site for suitability based on criteria including but not limited to:
 - Zoning and land-use compatibility
 - Access to utilities and infrastructure
 - Environmental impact
 - Proximity to courts, emergency services, and transportation networks
 - Cost of site preparation and development
 - Community impact and public perception
- Facilitate stakeholder input and possibly one public meeting
- Provide a comparative analysis and final recommendation

4. Deliverables

- A detailed feasibility report including data, maps, and comparative findings

- Presentation of findings to county officials and stakeholders
- Executive summary suitable for public distribution

5. Proposal Requirements

Interested parties must submit the following:

- A brief statement of understanding and approach to the project
- Qualifications and experience with similar projects
- Team members and their roles
- Timeline and project schedule
- Cost estimate and fee structure
- References from recent, relevant work

6. Evaluation Criteria

Proposals will be evaluated based on:

- Relevant experience and qualifications
- Quality and clarity of the proposed approach
- Cost-effectiveness
- Understanding of regional planning and correctional facility development
- References/past performance

7. Submission Instructions

Send proposals using the following methods:

- Via mail or in-person to 25 E. South St., P.O. Box 606, Jackson, OH 45640
- Via email to projects@jacksoncounty.us

Proposals will be accepted until 3:00 PM on Friday, June 6, 2025. Any proposals received after this date and time will be returned to the submitting bidder. The proposal must be signed by an official agent or authorized representative of the bidder.

Any outsourced or contracted work is subject to the requirements of this RFP and must be clearly disclosed in the proposal. Any and all costs must be listed in the proposal, including any outsourced or contracted work. Proposals that include outsourced or contracted work must provide a name and description of the individuals and/or organizations being contracted. All costs must be itemized and include a detailed explanation of all fees and associated costs.

Terms and conditions will be negotiated upon selection of the winning bidder and will be subject to review by the Jackson County Board of Commissioners and/or its legal advisors, including but not limited to scope, costs, timeline, and anything else applicable to the project.

The Jackson County Board of Commissioners reserves the right to reject any and all bids, to accept the bid which it deems to be in the best interest of Jackson County (even if it is not the lowest), to waive any formalities or irregularities in bidding, or to advertise for new bids if, in its judgment, the best interests of the county would be promoted thereby.

8. Questions and Clarifications

For any questions about this RFP, please contact Phillip Buffington at (740) 688-9891, (740) 286-3301, or *projects@jacksoncounty.us*.