

January 10, 2024

Roll Call: Mr. Willis, Present

Mr. Hensler, Present

Mr. Willis, Present

Motion by Hensler second by Willis to approve the meeting minutes of December 28, 2023.

Roll Call: Willis, Yes

Hensler, Yes

Haller, Yes

Executive Session

Motion by Hensler second by Willis, and at the request of JFS Director Tammy Osborne-Smith, to enter into executive session @ 8:31 a.m. for personnel matters.

Roll Call: Willis, Yes

Hensler, Yes

Haller, Yes

Back in session @ 8:57 a.m. with the following action taken:

Motion by Hensler second by Willis to authorize, upon the recommendation of JFS Director Smith, the modification of the Compensation Practices and Procedures effective the pay period including January 8, 2024 and adopts the revised Compensation Practices and Procedures Plan for the Jackson County Department of Job and Family Services, effective the pay period including January 8, 2024.

Roll Call: Willis, Yes

Hensler, Yes

Haller, Yes

JCEDP Director Sam Brady stated that the City of Wellston had approved a real property abatement in the amount of 75% regarding the BCR Holding project of redeveloping the Penn warehouse.

Resolution #4-24

Motion by Hensler second by Willis to support and affirm the City of Wellston entering into an Enterprise Zone agreement with BCR Holdings Company, LLC pursuant to the City of Wellston Ordinance # 2023-77, passed on December 20, 2023.

Roll Call: Willis , Yes

Hensler, Yes

Haller, Yes

Mr. Brady also ask if the Commissioners would prefer to be the sub-recipient regarding the Appalachian Grant Program, or if they prefer that the partnership be the sub-recipient. Commissioner Willis stated he has no issue with the partnership handle the paperwork, but wants the commissioners to be informed of how the money will be spent beforehand. The funds amount to approximately \$233,000.00.

Mr. Brady also mentioned that January 29, 2024 from 5:00 p.m. – 7:00 p.m. would be their Annual Appreciation Reception at Parks Edge.

Executive Session

Motion by Hensler second by Willis, and at the request of JCEDP Director Sam Brady, to enter into executive session @ 9:07 a.m. to discuss economic development opportunities. John Stabler, JCEDP Development Specialist also was present for this meeting.

Roll Call: Willis , Yes

Hensler, Yes

Haller, Yes

Back in session @ 9:27 a.m. with no action taken.

Jackson County Board of Tourism members Adrienne Roettker, Brian Moore and Tina Stroud were present during the discussion of the 3% lodging tax, which will go into affect April 1, 2024. The tax applies to all transactions by which lodging in a hotel, motel, rooming house and other lodging accommodations are furnished to transient guests. A percentage of this tax goes back to the municipalities in which the lodging is used by tourist. This does not apply to residents, and Jackson County is one of very few counties that does not already have this in place, and was the only county that did not have a tourism board. The tourism board is excited about promoting tourism in Jackson County.

Resolution #5-24

Motion by Hensler second by Willis approving the enactment of a 3% lodging excise tax for Jackson County.

Roll Call: Willis, Yes Hensler, Yes Haller, Yes

Resolution #6-24

Motion by Hensler second by Willis approving the lodging excise tax code of regulations.

Roll Call: Willis, Yes Hensler, Yes Haller, Yes

Additional Appropriation

To	Description	Amount
238-6800-5102.00	Employee Wages	\$ 37,000.00
238-6800-5301.00	Supplies	\$ 10,000.00
238-6800-5302.00	Travel	\$ 2,000.00
238-6800-5305.00	Other Expense	\$ 37,000.00
238-6800-5327.00	PERS	\$ 2,000.00
238-6800-5328.00	Worker’s Comp.	\$ 500.00
238-6800-5347.00	Health Insurance	\$ 1,000.00
238-6800-5375.00	FICA/Medicare	<u>\$ 500.00</u>
	Total:	\$ 90,000.00

Roll Call: Willis, Yes Hensler, Yes Haller, Yes

Additional Appropriation

To	Description	Amount
212-9109-5102.00	Salary	\$ 58,656.00
212-9109-5316.00	Equipment	\$ 0.00
212-9109-5318.00	Contract Services	\$ 36,879.88
212-9109-5323.00	Maintenance	\$ 5,900.00
212-9109-5327.00	PERS	\$ 8,211.84
212-9109-5328.00	Worker’s Comp.	\$ 1,759.68
212-9109-5347.00	Health Insurance	\$ 0.00
212-9109-5375.00	FICA/Medicare	<u>\$ 850.51</u>
	Total:	\$112,257.91

Roll Call: Willis, Yes Hensler, Yes Haller, Yes

Additional Appropriation

To	Description	Amount
212-9110-5301.00	Supplies	\$ 2,000.00
212-9110-5318.00	Contract Services	<u>\$ 18,000.00</u>
	Total:	\$ 20,000.00

Roll Call: Willis, Yes Hensler, Yes Haller, Yes

Modification of Appropriations

From	Description	Amount
101-0700-5101.00	Supplies	\$ 286.52
101-0700-5102.00	Employee Salaries	\$ 8,184.00
To		
101-0700-5316.00	Supplies	\$ 286.52
101-0700-5316.00	Supplies	<u>\$ 8,184.00</u>
	Total:	\$ 8,470.52

Roll Call: Willis, Yes Hensler, Yes Haller, Yes

Additional Appropriation

To	Description	Amount
101-0700-5316.00	Supplies	\$ 1,651.92
Roll Call: Willis, Yes	Hensler, Yes	Haller, Yes

De-Appropriation

To	Description	Amount
318-1000-5102.00	Employee Salary	\$ 49,732.00
Roll Call: Willis, Yes	Hensler, Yes	Haller, Yes

Modification of Appropriations

From	Description	Amount
101-0500-5102.00	Employee Salary	\$ 1,894.93
To		
101-0500-5310.00	Jury Fees	\$ 1,894.93
Roll Call: Willis, Yes	Hensler, Yes	Haller, Yes

The Auditor’s office submitted the following reports for the commissioner’s review: Statement of Cash Position, Revenue & Expense reports, Revenue & Expense audit reports and the Encumbrance report for 1-1-2023 through 12-31-2023.

Dog Warden Weekly Report December 23rd – December 29th, 2023

Owner Surrender	1
Returned to Owner	1
Adopted	1
Rescued	5
Weekly Total	22
Calls Received	50

Dog Warden Monthly Report for December 2023

Owner Surrender	6
Returned to Owner	8
Adopted	10
Rescued	15
Euthanized (behavior)	1
Weekly Total	50
Calls Received	279

Dog Warden Weekly Report December 30th, 2023 – January 5, 2024

Owner surrender	2
Returned to Owner	1
Adopted	3
Rescued	3
Weekly Total	25
Calls Received	69

Resolution 7-24

Motion by Hensler second by Willis to approve, upon the recommendation of the Airport Authority, the re-appointments of board members Amanda Crabtree, Erik Massie & Joe Kirby, to serve another three year term beginning January 1, 2024 – December 31, 2026.

Roll Call: Willis, Yes	Hensler, Yes	Haller, Yes
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Resolution 8-24

Motion by Hensler second by Willis to approve, upon the recommendation of the Airport Authority, the nomination of John Stabler to the Airport Authority Board, to serve the remainder of Mr. Burchett’s term, which will expire 12/31/2025.

Roll Call: Willis, Yes Hensler, Yes Haller, Yes

Resolution 9-24

Motion by Hensler second by Willis to authorize the signing and submission of a grant application to ODOT for the 5% matching grant.

Roll Call: Willis, Yes Hensler, Yes Haller, Yes

Resolution 10-24

Motion by Haller second by Willis to appoint Corey Ruby as Jackson County’s 2024 Apiary Inspector.

Roll Call: Willis, Yes Hensler, Yes Haller, Yes

Resolution 11-24

Motion by Haller second by Hensler to designate the official representative, Commissioner Willis, and his alternate, Commissioner Hensler, for the purpose of voting at the annual meeting of the County Commissioners Associations Association in 2024.

Roll Call: Willis, Yes Hensler, Yes Haller, Yes

Resolution 12-24

Motion by Hensler second by Willis the appointment of Brian McPherson to serve on the Jackson County Planning Commission Board for the term of January 1, 2024 thru December 31, 2026.

Roll Call: Willis, Yes Hensler, Yes Haller, Yes

Executive Session

Motion by Hensler second by Willis to enter into executive session @ 10:01 a.m. for contractual matters.

Roll Call: Willis, Yes Hensler, Yes Haller, Yes

Back in session @ 10:28 a.m. with the following action taken:

Resolution 13-24

Motion by Hensler second by Willis to approve the contract as presented by Isaac Wiles & Burkholder, LLC for legal direction on behalf of the county commission.

Roll Call: Willis, Yes Hensler, Yes Haller, Yes

News Media Representation:
Alex Shope, The Telegram

ADJOURNMENT

MR. HALLER ADJOURNED THE MEETING

Paul Haller, President

Jon Hensler, Vice President

Donnie Willis, Commissioner

Carla Marcum, Administrator

