

**December 28, 2023**

Roll Call: Mr. Hensler, Present                      Mr. Willis, Present                      Mr. Haller, Absent

Motion by Mr. Willis second by Mr. Hensler to approve the minutes of December 20, 2023

Roll Call:     Hensler , Yes                      Willis, Yes                      Haller, Absent

**Fund Reimbursement**

| From             | Description  | Amount    |
|------------------|--|-----------|
| 710-2100-5946.00 | Reimb. Indigent App.   | \$ 771.20 |
| To               |  |           |
| 101-0007-4959.00 | Indigent App. Reimb.   | \$ 771.20 |
| Roll Call:       | Hensler , Yes                      Willis, Yes                      Haller, Absent |           |

**Fund Modification**

| From             | Description  | Amount  |
|------------------|--|---------|
| 101-1400-5322.00 | Gas & Oil  | \$ 2.00 |
| To               |  |         |
| 101-1400-5324.00 | LEADS  | \$ 2.00 |
| Roll Call:       | Hensler , Yes                      Willis, Yes                      Haller, Absent |         |

**Additional Appropriation**

| To               | Description  | Amount      |
|------------------|--|-------------|
| 776-3600-5365.00 | Foster Care Trust-Transfer Out   | \$ 1,442.06 |
| 776-3600-5945.47 | Foster Care Trust  | \$ 987.00   |
| 776-3600-5945.50 | Foster Care Trust  | \$ 5,735.00 |
| 776-3600-5945.51 | Foster Care Trust  | \$ 5,735.00 |
| Roll Call:       | Hensler , Yes                      Willis, Yes                      Haller, Absent |             |

**Transfer of Appropriations**

| From             | Description  | Amount       |
|------------------|--|--------------|
| 104-2600-5349.00 | Transfer Out   | \$ 46,610.77 |
| To               |  |              |
| 287-0007-4012.00 | Transfer In  | \$ 46,610.77 |
| Roll Call:       | Hensler , Yes                      Willis, Yes                      Haller, Absent |              |

**Auditor Ridgeway** submitted the Sales Tax for the current year 2023, and the prior year, 2022 receipts, and the increase or decrease, for the commissioner’s review.

**Dog Warden Weekly Report for December 16<sup>th</sup> – December 22<sup>nd</sup> , 2023**

|                    |    |
|--------------------|----|
| Rescued            | 0  |
| Returned to Owner  | 2  |
| Adopted            | 4  |
| Owner Surrender    | 4  |
| Weekly Total       | 23 |
| Phone calls logged | 71 |

The following budget adjustments were submitted by the Auditor’s office:

Modification – End of year clean up totaling \$23,711.18

Additional Appropriation – End of year totaling \$10,004.59

Roll Call:     Hensler , Yes                      Willis, Yes                      Haller, Absent

**Auditor Ridgeway** was present and requested a resolution authorizing her to process all transfers, advances, modifications, reimbursements and appropriations as needed to balance out all funds for 2023.

**Resolution #232-23**

Motion by Willis second by Hensler to approve the Auditor’s request to process all transfers, advances, modifications, reimbursements and appropriations as needed to balance out all funds for 2023, as well as to rollback appropriations to the exact expense occurred for the 2023 fiscal year.

Roll Call: Hensler , Yes Willis, Yes Haller, Absent

After some discussion regarding the Cops Grant /Local Match, and taking into consideration that the Sheriff’s office had not yet paid in a reimbursement regarding this, the Auditor and the Commissioners agreed the following appropriation and fund transfer were necessary:

**Additional Appropriation**

| To               | Description               | Amount         |
|------------------|---------------------------|----------------|
| 104-2600-5349.00 | Transfer Out              | \$ 9,360.25    |
| Roll Call:       | Hensler , Yes Willis, Yes | Haller, Absent |

**Fund Transfer**

| From             | Description               | Amount         |
|------------------|---------------------------|----------------|
| 104-2600-5349.00 | Transfer Out              | \$ 36,006.11   |
| To               |                           |                |
| 287-0007-4012.00 | Transfer In               | \$ 36,006.11   |
| Roll Call:       | Hensler , Yes Willis, Yes | Haller, Absent |

**Resolution #233-23**

Motion by Willis second by Hensler authorizing Auditor Ridgeway to set up the following benefit lines (PERS, Worker’s Comp. & Medicare) for each department in 2024, which will be transparent and a truer picture of what each department costs are.

Roll Call: Hensler , Yes Willis, Yes Haller, Absent

Auditor Ridgeway suggested the following recommendation for discussion: She would like the commissioners to consider signing off on the purchase orders instead of the bills. If you sign off on a purchase order, you are signing before the purchase is made, and if you sign off on the bills, the goods or service has already been received. Both Commissioner Willis and Commissioner Hensler felt it was worth further discussion, but wanted Commissioner Haller’s input on the matter.

**Resolution #234-23**

Motion by Willis second by Hensler appointing Robert Czechlewski as Commissioner Jon Hensler’s permanent alternate to the Jackson County Planning Commission.

Roll Call: Hensler , Yes Willis, Yes Haller, Absent

**Resolution #235-23**

Motion by Willis second by Hensler appointing Danny Barger to serve on the Jackson County Planning Commission Board for the term of January 1, 2024 thru December 31, 2026.

Roll Call: Hensler , Yes Willis, Yes Haller, Absent

**Resolution #236-23**

Motion by Willis second by Hensler appointing Chris Stone to serve on the Jackson County Planning Commission Board for the term of January 1, 2024 thru December 31, 2026.

Roll Call: Hensler , Yes Willis, Yes Haller, Absent

**Resolution #237-23**

Motion by Willis second by Hensler reappointing Tiffany Ridgeway and Richard Clagg to the Jackson County Planning Commission Board for the term of January 1, 2024 thru December 31, 2026.

Roll Call: Hensler , Yes Willis, Yes Haller, Absent

**Resolution #238-23**

Motion by Willis second by Hensler authorizing Engineer Miller to act as an agent of the Jackson County Commissioners in determining the use, proper placement and erection of signage for the year 2024 on the Jackson County Highway System.

Roll Call: Hensler , Yes Willis, Yes Haller, Absent

**Resolution #239-23**

Motion by Willis second by Hensler authorizing Engineer Miller to act as an agent of the Jackson County Commissioners in the development , management, approval and administration of Permits for activities within county road right-of-ways and to keep said permits with the public road records of Jackson County for the year of 2024 on the Jackson County Highway System.

Roll Call: Hensler , Yes Willis, Yes Haller, Absent

**Resolution #240-23**

Motion by Willis second by Hensler authorizing Engineer Miller to incur travel expenses in and out of state, to attend Engineer’s and Surveyor’s conferences, seminars, meetings, training classes and to join associations related to county affairs as required for the Engineer and other personnel for the 2024 fiscal year.

Roll Call: Hensler , Yes Willis, Yes Haller, Absent

**Resolution #241-23**

Motion by Willis second by Hensler authorizing Engineer Miller to proceed by force account, as required and provided on the Ohio Revised Code, for the maintenance, repair and construction of Jackson County roads and bridges for the 2024 fiscal year.

Roll Call: Hensler , Yes Willis, Yes Haller, Absent

**Resolution #242-23**

Motion by Willis second by Hensler authorizing Engineer Miller to participate in the STATE OF OHIO Cooperative Purchasing Program through the Ohio Department of Transportation and the Ohio Department of Administrative Services for the fiscal year 2024.

Roll Call: Hensler , Yes Willis, Yes Haller, Absent

News Media Representation  
Alex Shope, The Telegram

**ADJOURNMENT**

MR. WILLIS ADJOURNED THE MEETING

ABSENT

\_\_\_\_\_  
Donnie Willis, President

\_\_\_\_\_  
Paul Haller, Vice President

\_\_\_\_\_  
Jon Hensler, Commissioner

\_\_\_\_\_  
Carla Marcum, Administrator