

**December 21, 2021**

Roll Call: Mr. Willis, Present

Mr. Hensler, Present

Mr. Haller, Present

Motion by Mr. Hensler second by Mr. Willis to approve the minutes of December 14, 2021.

Roll Call: Willis , Yes

Hensler, Yes

Mr. Haller, Yes

**Reduction in Appropriation**

To	Description	Amount
370-1300-5402.00	Interest	\$ 344.66
Roll Call: Willis , Yes	Hensler, Yes	Haller, Yes

**Transfer of Appropriations**

From	Description	Amount
370-1300-5402.00	Interest	\$ 344.66
To		
230-0007-4012.00	Transfer In	\$ 344.66
Roll Call: Willis , Yes	Hensler, Yes	Haller, Yes

**Reduction in Appropriation**

To	Description	Amount
246-1300-5305.00	Project Expense	\$ 48,077.38
Roll Call: Willis , Yes	Hensler, Yes	Haller, Yes

**Transfer of Appropriations**

From	Description	Amount
230-1300-5349.00	Transfer Out	\$ 1,368.62
To		
246-0003-4008.00	Grant Proceeds	\$ 1,368.62
Roll Call: Willis , Yes	Hensler, Yes	Haller, Yes

**Certificate of Reimbursement**

From	Description	Amount
Reimb. Admin. Svs., Reimb. Child Support, PCSA Transfer Out		\$192,395.94
To		
Reimb. SCPA, Reimb. Child Support, Reimb. Admin. Svs.		\$192,395.94
Roll Call: Willis , Yes	Hensler, Yes	Haller, Yes

**Additional Appropriations**

To	Description	Amount
331-4401-5305.03	Public Safety Personnel	\$ 1,468.78
Roll Call: Willis , Yes	Hensler, Yes	Haller, Yes

**Auditor Ridgeway submitted the Estimated Revenue for the General Fund for the Commissioner's Review.**

**Dog Warden Weekly Report for December 11 – December 17, 2021**

Rescued	6
Owner Surrender	0
Weekly Total	21
Calls Received	76

**Resolution 224-21**

Motion by Mr. Hensler second by Mr. Willis to approve the Change Order from Stockmeisters Enterprises regarding the 2019 CDBG Coalton NRG Project. The siren was inadvertently installed in the FEMA Floodway, and must be moved and installed on the opposite side of the Coalton Village Hall outside the floodway to be eligible for CDBG funds. The new contract price is now \$ 55,815.30, with a new completion date to be determined.

Roll Call: Willis, Yes

Hensler, Yes

Haller, Yes

**Resolution 225-21**

Motion by Mr. Hensler second by Mr. Willis to approve the Non-General Fund Budget for the year 2022 as presented and as follows:

202	Engineer 2900	\$ 450,000.00
202	Engineer 2700	\$1,807,300.92
202	Engineer 2800	\$3,573,454.54
204	Marriage License	\$ 10,000.00
205	Dog & Kennel	\$ 151,613.66
206	Public Assistance 3300	\$3,094,052.50
206	Public Assistance 3325	\$2,150,320.00
207	CSEA	\$ 943,069.05
209	Children's Services	\$3,105,000.00
210	WIOA Fund	\$ 579,000.00
211	Juvenile Ct. Spec. Proj.	\$ 3,000.00
212	Juvenile Ct. FICA/Medicare 9106	\$ 25,092.85
212	Juvenile Ct. Probation 9102	\$ 89,076.06
213	Municipal Ct. Cap. Improv.	\$ 60,000.00
214	Auditor Real Estate Assessment	\$ 594,028.19
216	EMS	\$2,610,000.00
218	Law Library	\$ 100,000.00
219	Developmental Disabilities	\$3,432,529.82
221	Developmental Disabilities Family Resources	\$ 14,000.00
222	Common Pleas Ct. Magistrate	\$ 93,031.65
224	Juvenile Ct. Magistrate	\$ 63,949.37
225	Common Pleas Ct. Employee Fund	\$ 10,000.00
226	Pre-Sent. Invest/Common Pleas	\$ 12,200.00
227	Common Pleas Ct. Imp./Education	\$ 3,000.00
230	Airport Authority	\$ 199,766.44
237	FY 19 Airport FAA Improvements	\$ 0.00
239	Dretac Prosecutor	\$ 5,996.18
242	FY19 SHSP-LE	\$ 46,598.06
243	FY 19 SHSP	\$ 33,770.33
244	Job & Family Improvements	\$ 24,000.00
245	Board of Elections Voting Equipment	\$ 10,000.00
248	Probate Indigent Guardianship	\$ 8,000.00
249	Jail Fund	\$ 204,000.00
250	Municipal Ct. Indigent Driver Alcohol Trt.	\$ 1,500.00
251	Municipal Ct. Special Proj.	\$ 248,950.00
252	911 Enhancement Fund	\$ 90,000.00
253	Probate Conduct of Business	\$ 2,400.00
254	Common Pleas Ct. Court Mediator	\$ 8,000.00
255	Recorder Equipment	\$ 40,000.00
256	Clerk of Courts Title Admin.	\$ 511,561.40
257	Radio Tower	\$ 2,600.00
258	Law Enforcement Concealed Handgun Grant	\$ 111,300.00
259	Jail Operations	\$2,295,000.00
260	Jail Improv.	\$ 100,000.00
261	GIS Fund	\$ 54,600.00
262	Municipal Ct. Probation Fund	\$ 170,000.00
263	Board of Elections Pollworker Training	\$ 8,872.78
265	Spec. Docket Subsidy/Muni. Ct.	\$ 32,275.02
266	Security Grant/Bd. of Elections	\$ 4868.10

274	Special Emergency Planning	\$ 16,300.00
276	SVAA II GRANT/PA	\$ 99,471.00
279	Revolving Loan Fund	\$ 25,000.00
283	Disaster Services	\$ 6,400.00
287	COPS Hiring Program	\$ 132,569.67
288	EMA Fit Testing	\$ 3,000.00
289	Probate Special Proj.	\$ 19,000.00
290	Sheriff Solid Waste Grant	\$ 36,000.00
291	Common Pleas Computer	\$ 61,000.00
292	Common Pleas Legal Research	\$ 13,000.00
294	Municipal Ct. Legal Research	\$ 38,850.00
295	Municipal Ct. Computer Operations	\$ 80,000.00
296	Juvenile Ct. Tech. Grant	\$ 39.80
301	Juvenile Ct. Mental Health	\$ 10,000.00
304	EMA Statewide S & R Grant	\$ 8,083.00
310	Airport Terminal Project	\$ 2,848.30
311	Walmart Grant/Sheriff	\$ 2,774.75
319	Reinv.Incentive Grant/Muni Ct.	\$ 2,144.00
320	Commissioners 2019 CDBG	\$ 183,791.93
321	Commissioners 2019 CRTCL INFRS	\$ 34,920.16
325	FY2020 CHIP CDBG	\$ 326,850.00
326	FY2020 CHIP HOME	\$ 384,216.35
328	Commissioners FY 2018 CDB	\$ 50,949.00
329	Commissioners FY2018 CHIP	\$ 35,176.12
330	Commissioners FY18 CHIP OHTF	\$ 7,976.00
333	FY2020 SHSP	\$ 233,239.00
334	FY2020 SHSP-LE	\$ 99,885.00
370	Debt Svs. Airport Hanger	\$ 27,209.64
371	D/S Land Purchase/Airport	\$ 18,482.46
372	D/S Airport Engineering	\$ 43,145.34
387	D/S Engineer's OPWC	\$ 32,191.12
393	BR Municipal Ct. Bldg.	\$ 81,425.00
394	D/S Record Building	\$ 16,273.84
419	Developmental Disabilities Cap. Improv.	\$ 25,000.00
421	Capital Improv. County Bldgs.	\$ 27,000.00
620	MAX 105 Insurance Fund	\$ 23,831.35
710	Indigent App Trust	\$ 9,100.00
722	Hope Haven Expended Trust	\$ 44,000.00
730	Recorder Housing Trust Fund	\$ 150,933.00
746	Law Enforcement Trust	\$ 1,834.63
776	Human Services Foster Care Trust	\$ 0.00
815	Soil Conservation	\$ 60,000.00

**TOTAL** **\$29,661,687.38**

Roll Call: Willis, Yes Hensler, Yes Haller, Yes

**Resolution 226-21**

Motion by Mr. Hensler second by Mr. Willis, to approve the General Fund Budget for the year 2022 as presented and as follows:

**GENERAL FUND BUDGET 2022**  
**RESOLUTION # 226-21**

<b>0100 COMMISSIONERS</b>	<b>\$ 249,000.00</b>
<b>0200 AUDITOR</b>	<b>\$ 225,846.30</b>
<b>0275 AUDITOR/WEIGHTS &amp; MEASURES</b>	<b>\$ 7,600.00</b>
<b>0300 TREASURER</b>	<b>\$ 128,312.74</b>
<b>0400 PROSECUTOR</b>	<b>\$ 351,023.52</b>
<b>0450 PROSECUTOR/TITLE FUND</b>	<b>\$ 21,100.00</b>

<b>0500 COMMON PLEAS COURT</b>	<b>\$ 214,723.00</b>
<b>0700 PROBATE/JUVENILE COURT</b>	<b>\$ 275,000.00</b>
<b>0800 CLERK OF COURTS</b>	<b>\$ 130,000.00</b>
<b>0900 CORONER</b>	<b>\$ 92,000.00</b>
<b>1000 MUNICIPAL COURT</b>	<b>\$ 335,000.00</b>
<b>1100 BOARD OF ELECTIONS</b>	<b>\$ 268,662.00</b>
<b>1200 BUILDING &amp; GROUNDS</b>	<b>\$ 268,000.00</b>
<b>1300 AIRPORT</b>	<b>\$ 22,000.00</b>
<b>1400 SHERIFF</b>	<b>\$ 857,361.50</b>
<b>1500 RECORDER</b>	<b>\$ 120,837.00</b>
<b>1600 BUILDING REGULATIONS</b>	<b>\$ 7,000.00</b>
<b>1700 EMERGENCY MANAGEMENT</b>	<b>\$ 57,000.00</b>
<b>1800 VETERANS</b>	<b>\$ 352,132.92</b>
<b>1900 BUR. OF INSPEC.-STATE AUDIT</b>	<b>\$ 95,000.00</b>
<b>2000 PLANNING COMMISSION -COM</b>	<b>\$ 20,000.00</b>
<b>2100 PUBLIC DEF./INDIGENT DEFENSE</b>	<b>\$ 200,000.00</b>
<b>2150 JUVENILE DETENTION CENTER</b>	<b>\$ 300,000.00</b>
<b>2200 AGRICULTURE</b>	<b>\$ 119,834.00</b>
<b>2300 VITAL STATISTICS</b>	<b>\$ 60,000.00</b>
<b>2400 CHILD CARE SERVICES</b>	<b>\$ 62,000.00</b>
<b>2500 INSURANCE, PENSIONS, TAXES</b>	<b>\$ 1,395,000.00</b>
<b>2600 CONTINGENCY</b>	<b>\$ 400,000.00</b>

**SUB TOTAL \$ 6,634,432.98**

**102-2600 Severence/Pay Out Reimb. \$ 80,935.85**

**104-2600 Grant Match \$ 48,981.25**

**GRAND TOTAL \$ 6,764,350.08**

Roll Call: Willis, Yes Hensler, Yes Haller, Yes

Commissioner Haller thanked everyone involved for working together on the budget this year. A lot of teamwork, which Commissioner Haller stated he really appreciated all the help, and he feels confident that 2022 will be a good year for Jackson County.

Commissioner Haller also mentioned the increase in budget for Agriculture, and stated that Jackson County will be funding an Ohio State Extension agent for the next 3 years. A joint press release will be held when they hire the agent, and more detailed information will be given at that time. Commissioner Willis stated this budget is by far the biggest investment in agriculture and law enforcement in his time with the county.

Commissioner Hensler stated that they (the Commissioners) gave the office holders what they ask for, regarding what they would need for the year, and it is the Commissioner's expectation that each department lives within its budget, barring any catastrophic event.

Telegram news reporter Phillip Buffington as if the Commissioners had heard when the opioid distribution may start, and Commissioner Haller stated he had heard in July, (no official word to date), with it to be spread out over 18 years.

**Resolution 227-21**

Motion by Mr. Hensler second by Mr. Willis, to approve, at the request of Auditor Ridgeway, that non-contract purchase orders (blanket purchase orders), be increased from \$25,000 to \$50,000 and from 6 months to a 12 month. This will help cut down on the then and now's and requesting additional purchase orders at the end of the year.

Roll Call: Willis, Yes Hensler, Yes Haller, Yes

**Resolution 228-21**

Motion by Mr. Hensler second by Mr. Willis, to approve, at the request of Auditor Ridgeway, that the super blanket purchase orders for JFS and the Jail be increased from \$125,000 to \$150,000 and from 6 months to 12 months.

Roll Call: Willis, Yes Hensler, Yes Haller, Yes

**Resolution 229-21**

Motion by Mr. Hensler second by Mr. Willis, approved the authorization of the County Auditor, Tiffany Ridgeway, to process all transfers, advances, modifications, reimbursements and appropriations as needed to balance out all funds for 2021. An accounting of all transfers, advances and appropriations made by the Auditor will be given to the Commissioners and journalized in the first meeting of 2022. We also authorize the Auditor to rollback appropriations to the exact expense occurred for the 2021 fiscal year.

Roll Call: Willis, Yes Hensler, Yes Haller, Yes

**Resolution 230-21**

Motion by Mr. Hensler second by Mr. Willis, pertaining specifically to the General Fund and referring back to the fact that the office holders were given what they ask for in their budgets, that any modifications to such funds must come through the Commissioner's office, leaving the Non-General fund modifications to the discretion of the Auditor's office.

Roll Call: Willis, Yes Hensler, Yes Haller, Yes

Motion by Mr. Hensler second by Mr. Willis, to recess at 9:10 a.m.

Roll Call: Willis, Yes Hensler, Yes Haller, Yes

Back in session at 9:20 a.m.

**Resolution 231-21**

Motion by Mr. Hensler second by Mr. Willis, to apply for, through People's Banks, three additional credit cards for the Commissioners to use for out of town conferences and lodging. Mr. Hensler proposed \$2000.00 for each credit card.

Roll Call: Willis, Yes Hensler, Yes Haller, Yes

**Resolution 232-21**

Motion by Mr. Hensler second by Mr. Willis, to approve the Total Media (The Telegram) updated contract for 2022, as presented.

Roll Call: Willis, Yes Hensler, Yes Haller, Yes

**Executive Session**

Motion by Mr. Hensler second by Mr. Willis, at the request of JCEDP Executive Director Sam Brady, to enter into executive session at 9:25 a.m. to discuss Economic Development projects, along with Jennifer Jacobs.

Roll Call: Willis, Yes Hensler, Yes Haller, Yes

Back in session at 10:53 a.m.

**Executive Session**

Motion by Mr. Haller second by Mr. Willis to enter into executive session at 10:55 a.m. to discuss personnel assignments.

Roll Call: Willis, Yes Hensler, Yes Haller, Yes

Back in session at 11:25 a.m.

Action taken as a result of the executive session:

**Resolution 233-21**

Motion by Mr. Haller second by Mr. Willis, to appoint Mr. Hensler as President of the Board of Commissioners for the year 2022.

Roll Call: Willis, Yes Hensler, Yes Haller, Yes

**Resolution 234-21**

Motion by Mr. Haller second by Mr. Hensler, to appoint Mr. Willis as Vice President of the Board of Commissioners for the year 2022.

Roll Call: Willis, Yes Hensler, Yes Haller, Yes

Mr. Hensler wanted it stated that they are just doing a rotation of the officers of the commission and he wanted to thank Mr. Haller for his outstanding leadership over the years as president, and they are counting on his partnership and leadership in the future.

**Resolution 235-21**

Motion by Mr. Hensler second by Mr. Willis, to recommend that all current committee assignments stay the same as they were in 2021, and as presented:

Jon Hensler  
Jackson, Ohio

Donnie Willis  
Jackson, Ohio

Paul Haller  
Jackson, Ohio

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JACKSON COUNTY COMMISSIONERS  
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Mr. Haller: Jackson County's Caucus Chair & the Ohio Valley Regional Development Commission

Mr. Willis: Executive board member of Juvenile Detention Center

Mr. Hensler: County Inventory

Mr. Hensler: Board member of Trustees of Jackson-Vinton Community Action

Mr. Haller: Board member of Economic Development

Mr. Haller: Board member of Workforce Advisory of Job & Family Services

Mr. Willis: Review insurance, prevailing wage, construction, final wage compliance,  
Inspector of Housing for CHIP office

Mr. Haller: Review all liability and health insurance

Mr. Hensler: Review all bonds

Mr. Hensler: Voting board member of Family & Children First Council-State Mandate

Mr. Hensler: Board member of County Records Commission

Mr. Haller: Board member of Board of Revisions

Mr. Haller & Mr. Willis: Board member of Investment Advisory Board

Mr. Hensler: Board member of Health Advisory committee (meets once each year)

Mr. Haller: Board member of Records Retention Committee

Mr. Haller & Mr. Willis: Planning Committee

Mr. Willis: CCAO Energy Committee

Mr. Haller & Mr. Willis: Land Bank

Mr. Haller, & Mr. Willis: Solid Waste

Mr. Haller & Mr. Willis: Board member of Advisory 911 Committee

Roll Call: Willis, Yes Hensler, Yes Haller, Yes

**ADJOURNMENT**

Motion by Mr. Hensler second by Mr. Willis to adjourn the meeting.

Roll Call: Willis, Yes Hensler, Yes Haller, Yes

Media Representation

Phillip Buffington, The Telegram

Jeremiah Shaver, The Courier

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**Paul Haller, President**

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**Jon Hensler, Vice President**

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**Donnie Willis, Commissioner**

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**Carla Marcum, Administrator**